

NATIONAL ASSOCIATION OF NAVAL PHOTOGRAPHY



CONSTITUTION AND BY-LAWS

— PREAMBLE —

The NATIONAL ASSOCIATION OF NAVAL PHOTOGRAPHY was formed by and for persons associated at any time with NAVAL PHOTOGRAPHY.

We associate ourselves together for the following purposes:

To uphold and defend the Constitution of the United States of America.

To support a strong military defense posture of the United States of America.

To preserve the history, artifacts, memories and incidents that are part of our personal lives and professional associations.

To promote fraternalism and camaraderie within the active and retired Naval Photographic community.

To sponsor educational seminars for members and Active Duty Naval Photographers in cooperation with other government agencies, manufacturers, and vendors in order to advance knowledge of new photographic, video or digital multi-media techniques and equipment.

This Association was established as a nonpolitical organization and will remain so throughout its existence.

ASSOCIATION BY - LAWS

(Approved and Ratified December 7, 2022)

ARTICLE I – NAME

The name of the organization is the

NATIONAL ASSOCIATION OF NAVAL PHOTOGRAPHY

(Hereinafter referred to as the Association)

ARTICLE II – POWERS AND CONSTRAINTS

Section 1. Powers

- a. The powers of the Association and its members are exercised by a Board of Directors, at the pleasure of its membership.
- b. The Association is recognized by the U.S. Internal Revenue Service as a 501(c) (19) Non-Profit Veterans organization under section 170 (c) (3) of the IRS code. This makes all contribution and dues paid to the organization tax deductible for taxpayers filling out IRS form 1040 and itemizing.

Section 2. Constraints

- a. The Association is nonprofit, nonsectarian, and nonpartisan. It will not endorse or disparage a commercial enterprise, a political platform, or a candidate for political office.
- b. No part of any funds collected or received from any source shall inure to the benefit of any member or individual. Beyond approved expenses; no Officer of the Association shall receive compensation for services as an Officer. Proceeds of items offered for sale to members by the Association will accrue to the General Treasury of the Association.
- c. Due to the nature of our organization, we must present information and demonstrations of new products and techniques to our members. However, cooperation with commercial manufacturers or vendors of photographic or other imaging products, in no way constitutes an endorsement by the Association of that product. The NANP does not endorse or favor one manufacturer over the other, it reports on new developments in the industry as information is released or provided. Presentation of products, or demonstration of products in the association newsletter, exhibitions or educational seminars, is for the educational advantage of the Naval Photographic Community.
- d. Advertising by vendors is permitted in the Association newsletters in return for donations toward newsletter production or for promotion of the Association activities. Publication of advertising in no way indicates NANP or Navy endorsement of the vendor or product.
- e. The official NANP logo is intended for the exclusive use of the Association. Guidelines for “Official Use” of the logo will be approved by a vote of the Board of Directors and the General Membership. Any use of the NANP logo without the express written approval of the Board of Directors is prohibited.

ARTICLE III – MEMBERSHIP

Section 1. Eligibility

Any person, military or civilian, who has been closely associated with any Military Photographic unit or organization ashore or afloat, and desires to further the interests of Naval Photography is eligible for membership. The spouse of a deceased member shall be eligible to assume the membership of the deceased spouse if desired.

Section 2. Types of Membership & Application

Application for membership and payment of dues can be accomplished by, completing the application on the NANP website (www.navyphoto.net.) or by downloading the application form from the NANP Website. Mailed applications should be submitted to the Treasurer of the Association at the address printed on the current application form. Dues currently in effect must accompany the application. The dues amount for Life Membership will be published in the Association Newsletter and on the membership request forms. Types of membership are:

- a. **Life Membership:** Life Membership may be obtained on original application, at rates set by the Board of Directors and approved by a majority vote of the membership. Once paid, Life Members are entitled to all rights and benefits of membership without further assessment of membership dues.
- b. **Associate Membership:** Active Duty Naval Personnel are provided free associate membership in NANP until retirement or separation from active service.
- c. **Honorary Membership:** Honorary Membership may be conferred on Friends of Photography by vote of the Board of Directors after submission of nominations by the membership. Criteria for nomination are outstanding service to Naval Photography. Nomination letters, which may be submitted by any Association member, shall be submitted to the Secretary prior to General Meetings and shall contain a history of the applicant and reasons for nomination
- d. **Charter Membership:** Persons who obtained membership before 1 January 1992 are also classified as "Charter Members."

Section 3. Standing

A member shall be considered in good standing with entitlement to all Association benefits, including voting, if dues are paid. Life members, paying in installments, are considered in good standing as long as no more than one year has elapsed since the last installment was paid.

Section 4. Fiscal year

The Fiscal year of the Association will be the same as the calendar year, 1 January --31 December.

ARTICLE IV – DUES

Section 1. Dues Setting Procedure

Dues and payment procedures are presented to the membership by the Secretary at the General Meetings to be voted on by the membership through the balloting procedures set forth in Article VII. Dues may be revised as required. Changes are effective as of 1 January of the year following approval by the membership.

ARTICLE V – BOARD OF DIRECTORS

Section 1. Composition

There shall be a Board of Directors of the Association (Hereafter called the Board). The Board shall consist of elected Officers of the Association, as set forth in Article VI, Section 1, the immediate Past President, appointed Committee Chairs, an Active Duty Liaison, and the President of each Regional Chapter as defined in Article XIV. The membership of the Board shall be drawn from active members of the Association. The Members of the Board are required to maintain an Internet email account in order to be aware of and participate in administrative discussions throughout the year.

Section 2. Duties

Members of the Board are responsible for policy and administrative operation of the Association. Any actions taken by Elected Officers and Committee Chairs are subject to the approval by the Board. Major changes must then be voted on by the General Membership. In addition, The Board members are designated as Official Delegates to the General Meetings and attendance at any Board meetings taking place at these gatherings. The President will solicit reports from and through committee chairperson and these reports will be used as part of the minutes published in the newsletter to keep the membership informed of our activities. Members are also required to approve the Association operating budget submitted at

the General Meetings. The Board will appoint all committees not otherwise provided for and have power to fill any vacancies on the Board, except vacancies occurring in the office of the President and Vice President.

Section 3. Executive Committee

There shall be an Executive Committee of the Board composed of the President, Vice President, the Secretary and the Treasurer of the Association, meeting as a committee of the whole. This committee shall have all the powers of the Board to transact business of an emergency nature. All transactions of this committee shall be reported in full at the next meeting of the Board.

Section 4. Quorum

- a. If a meeting of the Board is called by the President, presence of five members of the Board including at least one elected officer as defined in Article V Section 1 constitutes a quorum and can establish policy for administration of the organization subject to approval by the association membership.
- b. Due the nation-wide dispersion of Board members, administration and policy decisions may be discussed, voted on and established on by the use of email or other electronic means.
- c. Board meetings, however conducted, must be addressed to the entire Board. Minutes will be recorded of all meetings. Membership will be informed of the results of these meetings through publication of a digest of the minutes in the first newsletter following the meeting.
- d. The Association's By-Laws may be temporarily altered, amended or changed by a two-thirds vote of the Board whenever, in their judgement, they consider such change as beneficial to the operations of the Association. **Major** changes in the By-Laws by the Board will be subject to confirmation by a majority vote by the Association's Membership voting within 90 days.

ARTICLE VI – OFFICERS

Section 1. Elected Officers

Elected Officers shall be the President, Vice President, Secretary, Treasurer, three Directors, Active Duty Liaison, and one Life-Time Director (permanent during the life of the director). Each of the three Directors will serve a three-year term. Each year, the senior Director will retire and a new junior member will be elected. The membership will vote as set forth in Article VII, on a slate of nominees selected by a nominating committee. Nominations will also be accepted from the floor at the General Meeting. As set forth in Article VII, write-in votes on the ballots will be allowed; however, nominees should be queried as to their desire to serve if elected.

Section 2. Terms of Office

The normal term of office for the President and Vice President shall be two years and Board Members 3 years. The offices of President and Vice President will be limited to no more than two consecutive terms. A second term must be approved by the membership at the time of balloting. The Vice President will normally accede to the office of President. The terms of the Secretary and Treasurer are indefinite until the holders of these offices resign or are removed for cause by the Board and approved by the Association Membership. The terms of office for Directors are stated in Section 1 of this Article.

Section 3. Officers-Elect

When elected, Officers shall be designated "Officers Elect" for the interim period cited in Article VII between election and the time they assume the responsibilities of their elected office.

Section 4. Committee Chairs

The chairs will be appointed or reappointed in writing by a newly elected President at the beginning of his term of office and they shall serve for the duration of his term. The Committees are: **Auditor, Awards, Communications, Reunion, Historian, Membership/Recruiting, Merchandise, Newsletter Editor, Webmaster and Database Manager.** Appointed Chairs are part of the Association's Board of Directors and are expected to participate in Board of Directors' meetings called by the President. The President may create temporary committees as required by Executive order. Unless otherwise directed, the Committee Chairperson will recruit committee members from the Association membership.

Section 5. Replacement and Succession

In the event of a vacancy among the elected officers, through resignation or other reason, normal ascension will apply for President, Vice Presidents and those Board Members on three- year terms. In the case of Secretary or Treasurer, if an "Officer-Elect" has been designated, the "Officer Elect" will assume the duties at that time, or, if no successor has been elected, the Board will appoint an interim Officer to serve until the next election. The President will fill Committee Chair vacancies by appointment. Any officer or Director may be removed for cause by a majority of the membership entitled to vote and after opportunity to be heard at any regular General Meeting of the Association or any special meeting called for that purpose.

ARTICLE VII – DUTIES OF OFFICERS

Section 1. Elected Officers

- a. **President:** The President shall preside at all meetings of the Board and the Association General Meeting. The President shall act as Chief Executive Officer of the Association and shall, subject to the control of the Board, have general supervision, direction and control of the business of the Association usually vested in the office of a president of a corporation. The President shall maintain close communication with the Vice President as association business and pass down pertinent information. The President shall have such other powers and duties as may be prescribed by the Board or the By-Laws. The President is required to maintain a "Pass Down Log" of all official actions, which will be given to his or her successor.
- b. **Vice President:** The Vice President shall succeed to the Presidency in case of a vacancy in that office and shall perform the duties of the President in his absence or disability and shall undertake such other responsibilities as the President or Board may assign. The Vice President shall be responsible for monitoring the Appointed Chairs and report to the President the status of these committees.
- c. **Secretary:** The Secretary shall maintain Minutes and a record of all meetings of the membership and the Board, files of correspondence and be custodian of all administrative records of the Association. The Secretary will tally all ballots, publish and distribute to the membership a report on elections and the General Meeting via email, website, the Association Newsletter and cooperating with the Newsletter Editor in production and distribution of the Newsletters. The Secretary working with the Treasurer will ensure that the annual reports to IRS and the state of Florida are made as required.
- d. **Treasurer:** The Treasurer shall receive all revenues, disburse all funds and maintain all financial records of the Association; shall present an Annual Fiscal Report, certified by the Auditor, to the membership at the General Meeting; Appoint and chair a Budget Committee to establish spending guidelines for the following year. The Association Financial report shall be available to the membership for inspection at all times. Cooperating with the Secretary, ensure all annual reports to IRS and the state of Florida are made as required. The Treasurer will notify the Database Manager of receipt of membership dues by check."

Section 2. Directors

The Directors are members who are entrusted with overall direction of the Association. They are elected by vote of the General Membership to supervise, recommend and vote on issues brought before the Association. The results are then presented to the Membership for a vote to ratify.

Section 3. Appointed Committee Chairs

- a. **Auditor:** The Auditor will coordinate and certify an audit of association financial records as set forth in Article VII, Section 1, d.
- b. **Awards Chairperson:** The Awards Chairperson, in conjunction with the President and Board of Directors, will direct the activities of the Awards Committee in accordance with provisions in Article X of this document and will also direct the activities of the Fundraising Committee.
- c. **Communications Chairperson:** It shall be the responsibility of the Chairperson to make press releases about the NANP to civilian, military and veteran publications, and broadcast and social media; will submit articles and stories relating to NANP activities and members, and advise the President, Secretary and Newsletter Editor of all successful releases. Copies of the articles should be obtained and forwarded to the Association Historian whenever possible. Additionally, the chairperson will serve as the point of contact with vendors. It shall be the duty of the Chairperson to maintain close personal contact with each of our vendors and Manufacturer's Representatives, keeping them fully aware of

our scheduled activities. Furthermore, they will solicit articles from vendors for publication in the NANP Newsletter and will be responsible for soliciting donations from our vendors to support the publication of the Newsletter.

- d. **Reunion Chairperson:** The Reunion Chairperson will be appointed by the President and approved by the Board. The Chairperson will be responsible for the overall supervision of the Annual Reunion including selection, direction and guidance of a Reunion Working Group Chairperson for each Annual Reunion. In addition, the Reunion Chairperson will provide guidance in the negotiations of legal contracts and will be the only authorized person to sign the contracts on behalf of the Association. The President will authorize the Chairperson in writing. Prior to document signing, the contracts will be approved by the Board. The Reunion Chairperson will be issued an Association Credit Card to facilitate National Reunion expenses.
- e. **Historian:** The Historian is responsible for the management and operation of the NANP Photographic Museum (The Periscope Room) located in the Walter L. Richardson Building (Bldg. 1500), Headquarters of the Naval Air Station, Pensacola, FL, DINFOS Fort Meade, MD, and Bldg. 168 Joint Base Bolling/Anacostia, Washington, DC. The Historian shall acquire, safeguard and share appropriate records of persons, activities, units, heraldry, insignia, equipment and all other elements considered to be part of the history of Naval Photography and of the NANP. Whenever possible, original photographs and documents are to be scanned, copied and retained in digital formats. The Historian is also tasked with sharing history of Naval Photography and its importance to the mission of the U.S. Navy whenever possible, including designing and outfitting physical displays in existing and other appropriate venues.
- f. **Membership / Recruiting Chairperson:** The Membership Chairperson shall devise ways and means of acquiring new members and work closely with the Secretary and Webmaster regarding membership. They will present membership recommendations to the Board for approval.
- g. **Merchandise Chairperson:** The Merchandise Chairperson, will coordinate arrangements for selecting, obtaining and selling merchandise offered to the membership. This merchandise will display the logo of the Association. Prices for all merchandise will be set by the Board and offered for sale at NANP meetings and through the navyphoto.net websites' "Shopping Cart". The Merchandise Chairperson shall document all sales by receipts and will submit an annual sales report to the Board and Treasurer.
- h. **Newsletter Editor:** The Editor will solicit, select and originate articles of interest to the membership, and ensure they are presented in NANP Newsletters. The newsletter will be published on the NANP website and depending on facilities available, the Editor will arrange for other publication and distribution to the membership. The Newsletters will include the minutes of all meetings, ballots for voting in elections and other matters requiring membership approvals.
- i. **Webmaster:** This officer is responsible for maintenance of the NANP Website and is the primary contact for all matters involving the website. The Webmaster will solicit, select and originate articles, information, and photos of interest to the membership, and ensure they are presented on the website. The Webmaster will include the minutes of all meetings, ballots for voting in elections and other matters requiring membership approvals. The Webmaster will make recommendations to the Board on matters of emerging technologies capable of improving Association e-commerce and dissemination of information.
- j. **Database Manager:** This Chairperson is responsible for operation and maintenance of the NANP Database. The Chairperson will work in close cooperation with the Treasurer, Webmaster, and the Membership/Recruiting Committee. The Database Manager receives all online applications and records member data in the database. This Chairperson will also process and print the life certificates and mails out the welcome packages. This manager will notify the Membership/Recruiting committee of new members. The maintenance of the Photographers Past and Present listings is also maintained as part of the database and both Membership and Photographers Past and Present listings may be obtained by contacting the Database Manager or the Webmaster.

ARTICLE VIII — STANDING COMMITTEES

Duties of Standing Committees

The standing committees Listed in sections below, less the Chairperson, will consist of two (2) or more members in even amounts. The chairperson will vote only in case of a tie vote in committee; and then shall cast the deciding vote. Special committees (ad hoc) may be appointed by the President as the need arises.

- a. **Reunion Committee:** This Committee will be led by the Reunion Working Group Chairperson designated by the Reunion Chairperson. Sufficient members will be appointed by the Chair to satisfy its objectives. The Chairperson of the Communications Committee should also be part of this group. On the occasion of a Reunion, General Membership Meeting or Informational Seminar, the committee shall plan in sufficient time for the entire program including site

selection, agenda, lodging, meals and special activities. Under no circumstances shall the Working Group Chairperson obligate the Association financially unless specifically approved by the Reunion Chairperson and the Board. The finalized Reunion Program will be published and communicated to the General Membership at least six months prior to the Reunion date. The reunion program should contain a notice that in order to be legally Tax Deductible, Donations submitted with reunion payments must be **by a separate check made out to NANP** and will be forwarded to the Treasurer by the committee for deposit in the general fund. For planning purposes, a Reunion Turnover Book shall be maintained by the committee and passed on to each succeeding Working Group Chairperson. The Chair shall also maintain financial records and forward a completed financial report to the Association's Treasurer. The Working Group Chairperson will establish a separate checking account for each specific Annual Reunion and contain the year as part of the account name. All transactions will be made through that account – no commingling of Reunion funds with other accounts, including the National account or Chapter accounts

- b. **Museum/Historical Committee:** The Historian shall occupy this chair and shall select a committee of at least two (2) members. The committee shall provide a point of contact with the Director, National Naval Aviation Museum, Pensacola, FL, And the Director, Naval History and Heritage Command, Washington, D.C. The Chairman will also coordinate programs, actions, and collection of historical materials. The committee shall submit an annual report to the Board including recommendations on the Museum program.
- c. **Audit Committee:** The appointed chair shall select a committee of at least two (2) members. The committee shall conduct an annual audit of the income, disbursements and merchandise financial records of the Association. The Chairperson of the committee will prepare a written Audit Report to be submitted to the Board prior to presentation of the Treasurers Report at the General Meeting that will certify the Findings of the financial audit.
- d. **Membership/Recruiting Committee:** The appointed Chair shall select committee members. The membership committee shall be responsible for all membership drive programs. The Database Manager will be a member of this committee and will ensure the membership list is kept current. The Database Manager shall present a Membership Status Report at the General Meeting.
- e. **Financial and Budget Committee:** Chaired by the Association Treasurer, this committee will oversee the investment of Association funds to provide the maximum safe return available. The Committee will also establish and review budgets and spending guidelines for Association Offices and Committees. An accounting of all funds spent by members will be submitted to the Treasurer prior to the end of the Fiscal year. Approval of the Board will be required to exceed the budget figures or establish new categories during the year. A report on disbursements will be included as part of the Annual Treasurer's report.
- f. **Communications Committee:** Chaired by the Chairperson of Communications, this committee will assist the Chairperson in whatever capacity needed in the performance of their duties.
- g. **Awards Committee:** Chaired by the Awards Chairman, the Awards Committee will assist the Chairperson in accordance with provisions in Article X of this document.
- h. **Fundraising Committee:** Chaired by the Awards Chairperson, the Fundraising Committee will investigate and, with the Board of Directors approval, institute fundraising efforts in support of the Association and its programs.

ARTICLE IX – ELECTIONS

Section 1. Time and conduct of Elections

Due to the nationwide dispersion of our membership, nominations will be submitted to the membership at a General Meeting, online on the NANP web site or by email. Elections are by ballot of members. Ballots will be posted and distributed via the Newsletter following the fall reunion, posted on the NANP Website for electronic voting, and/or emailed. Votes should be completed electronically on the web site, or returned to the Secretary by email within a specified deadline. Only votes by NANP members will be counted after verification of the voter. In no case will the vote of individual members be disclosed. Results will be submitted to the membership via Newsletter and the NANP Website.

Section 2. Assumption of Office

- a. Officers elected will be notified by the Secretary after certification of the election results by the Board. Officers Elect will assume office on 1 January of the New Year. Turnover from the old office holder will be arranged by mutual agreement, contacting their predecessor for pass-down information.

- b. Due to the fact that the Vice President is already elected and will assume the office of President the following January. The presentation of the perpetual gavel will be made at the last General Meeting of the year.

ARTICLE X – MEETINGS & AWARDS

Section 1. Board Meetings

There shall be an Official meeting of the Board at all Conventions. The Board meeting will be held prior to the General meeting. The President may initiate additional board meetings at any time during his term of office. Administrative or Policy topics may be submitted by email to all Board Members and decisions reached by a vote. If a quorum responds to the topic within a specified deadline, the approved items may be certified as valid and submitted to a vote by the General Membership. All messages and responses should be addressed to all Board members. The Secretary will retain copies of all messages as part of the official record. Digest Minutes of these meetings, and decisions made, will be published in the Newsletter, posted on the NANP website and retained in Association records.

Section 2. Reunion/ General Membership Meetings

Unless otherwise ordered by the Board, the Association shall meet in National Reunion once each year. A General Membership Meeting will be held as part of the Annual Reunion for the nomination of Officers and for such other business as may properly be brought before the Membership. A key element of business is the nomination of the sites for succeeding Annual Conventions. The Reunion sites and dates will be determined two years in advance and selected by a vote of the Membership.

- a. Results of voting on all business by the attendees at the General Meetings may be considered a quorum of the General Membership if ten percent of the entire NANP membership is present.
- b. Notice of all Conventions of the Association shall be posted on the www.navyphoto.net website, by email, and on related Facebook group pages.
- c. Special General Meetings of the Association may be called by the Board.
- d. Absentees desiring consideration of matters at the General Meeting of the Association shall submit those matters in writing to the President or Secretary at least ten working days prior to the meeting date.

Section 3. Educational Seminars

An objective of the Association is Educational Seminars to be held for the benefit of members and Active Duty Under direction of the Board, the Communications Committee and the General Meeting/Reunion Committee will cooperate in planning and scheduling these events. They will usually be held in conjunction with other meetings for convenience of the membership; however, their scheduling is at the discretion of the Board.

Section 4. Awards

Awards or other recognition by the Association may be made to any Individual, Unit, Command or Vendor performing outstanding service to Naval Photography. Nominations for individual recognition may be requested by any Association member and after consideration, as set forth below, voted on and approved by the Board. In the event of outstanding one-time accomplishments requiring timely action for maximum effect, The Board may make an appropriate award and announce it by news releases in Media outlets, The Navy Photo website and the next Association Newsletter.

- a. Annual or Periodic Awards may be established and authorized by the Association at the direction of the Board. Specific awards will not be detailed in this section due to the constantly changing nature of the world, the industry and our organization. If the Association establishes Annual awards, they will be detailed by Executive Order, approved by the membership, and stay in effect until cancelled or modified by the Board. To safeguard the association, awards initiated by NANP local chapters require authorization from the National Board. Financial participation by NANP in all awards will be requested by the initiator of the award and voted on by the Board.
- b. The initiator of the award is charged with the responsibility for appointing a chairperson, convening a selection committee and ensuring scheduled time frames are met to allow for nominations, selection of winners and the creation of appropriate certificates, plaques or other recognition.

Section 5. Tax Deductions and Charitable Donations

- a. The Association is exempt from income tax on gross receipts up to a certain limit. (Currently \$50,000.00). **Dues Payments and Donations to the Association are tax deductible as charity subject to applicable tax laws. Members should consult their tax advisor.** Donations by individuals must be made by separate check and payable to The National Association of Naval Photography. These checks must be deposited in to the General Fund to be legitimate deductions.
- b. "Sponsor a Sailor" Donations. This fund was originally set up to provide Active-Duty personnel with lodging and food while attending an Annual Meeting or Conference to receive awards and to encourage Active-Duty attendance. These funds must be deposited in the "General Fund" and earmarked for "Sponsor a Sailor". With the inclusion of our sponsorship of the Training "Shoot Off's" as an important part of our mission, funds received for Sponsor a Sailor" can, be budgeted and as authorized by the board, be considered a sponsorship of our Active-Duty Sailors, and be disbursed for that purpose.

Section 6. Order of Business

- a. Pledge of Allegiance to the United States
- b. Address of the President
- c. Introduction of Officers/Directors/Committee Chairs present
- d. Reading of minutes of previous meeting
- e. Reports of the Officers
- f. Reports of Committees
- g. Nomination of Officers for elections
- h. Unfinished business
- i. New business (To include Reunion site selection)

ARTICLE XI — PARLIAMENTARY AUTHORITY

Roberts Rules of Order shall govern the conduct of business in all applicable situations that are not in conflict with these BY-LAWS.

ARTICLE XII — DISSOLUTION

Section 1. Funds

In the event of dissolution of the Association, or in the event it shall cease to exist for its objectives as stated in the PREAMBLE, and after settling all obligations, any remaining funds shall be consigned to the NAVY-MARINE CORP RELIEF SOCIETY.

Section 2. Assets

Other than reimbursement for direct expenses, under no circumstance shall any asset of the Association during its existence and/or dissolution, go, or be distributed to, any officer or member of the Association. Further, any historical materials concerning Naval Photography in the possession of the Association at the time of its dissolution shall be turned over, at the direction and discretion of the Board, to the National Naval Aviation Museum, Pensacola, Florida, the Naval History and Heritage Command, Washington, D.C., or other institutions interested in the preservation of the history Naval Photography.

ARTICLE XIII — EFFECTIVE DATE & AMENDMENTS

Section 1

The Constitution and Bylaws shall become effective when approved by the Board and as specified in Section 2 below, ratified by majority vote of the Membership.

Section 2

Due to the worldwide dispersal of our membership and the delay between conventions, Amendments may be proposed and, if discussed and approved by an electronic vote of the Board, be posted on the NANP web page. Notification to the general membership will also be inserted on the website. Amendments approved by the Board will be effective until ratified or deleted at a vote by the membership. Final acceptance of all amendments requires a two-thirds majority of the membership voting. For clarity and understanding, amendments will be incorporated into the existing By-Laws rather than appearing in a special section.

ARTICLE XIV — REGIONAL CHAPTERS

Section 1. Recognition

The Board will recognize Regional Chapters of the Association so long as the Regional Chapter's By-Laws do not conflict with the National By- Laws. Regional Chapters are defined as organizations encompassing a geographic region. On submission of a request by a Chapter Group, the National Secretary will issue a Charter. Financial accountability is the responsibility of each individual chapter. This includes federal, state, city and other financial requirements in the particular area. The NANP tax-exempt status does not provide an umbrella of protection for chapter tax liability. Each chapter must file and obtain individual tax-free status by filing to IRS, obtaining an EIN (Employee identification number) and then file for tax exemption.

Section 2. Composition

Regional Chapters (NANP) shall be comprised of ten (10) or more active members of the Association with purpose and goals consistent with those of the Association. To be a voting Chapter member, National Association of Naval Photography membership is required. A Regional Chapter shall meet, operate, and function independently under locally elected officers, and shall meet a minimum of twice a year. The Regional Chapter President shall serve on the National Association Board, and be a delegate at all meetings and conventions.

Section 3. Chapter By-Laws

Each chapter may create individual By-Laws; however, All Regional Chapters will adhere to the provisions of the National Association Constitution and By-Laws. By majority vote of the Board, after a hearing, failure to adhere to the Association Constitution and Bylaws may result in revocation of the Regional Charter.